

**CONSER Standard Record  
Documentation  
DRAFT 5/14/2007**

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**INTRODUCTION**

The CONSER standard record to which this documentation pertains is the result of a year-long effort that involved over 150 people, including a working group of catalogers, cataloging managers, and users of serial catalog records who developed the proposed record; catalogers at fourteen institutions who piloted the record; and a group of diverse reviewers from the fourteen pilot institutions who evaluated the record. The elements and cataloging guidelines used for the pilot projects have been adjusted as a result of pilot project outcomes and subsequent input.

This documentation is intended to meet the everyday documentation needs of CONSER-trained, experienced serials catalogers. Other CONSER documents address training needs. Once trained, catalogers should exercise judgment about elements and practices not specified in this documentation, keeping in mind that the goal of the catalog record is to meet user needs to find, identify, select, and obtain the resource. This documentation provides the cataloger with a set of elements that are required on each serial record. The elements are those that were identified as having the highest value in supporting users' efforts to find, identify, select, and obtain the resources they need, as well as navigate the relationships among titles.

The mandatory element set avoids requiring unessential or redundant elements. In a few cases, redundancy was deemed necessary because of display requirements (e.g., language elements) or so that certain elements (notes about issues described and consulted) are provided in all cases. This standard record does not preclude the use of any data in a bibliographic record. Given that no two resources are exactly alike, no documentation can cover all possible situations. Guidance to speed the process of making complex decisions about main entry, formulating corporate body names, and determining major vs. minor title changes can be found in Appendix A: Special Instructions.

It is hoped that by including a defined element set in each record, CONSER records will become more uniform in the data they contain, and catalogers will be enabled to concentrate on unusual situations that are important for appropriate access. Specialized resources such as law serials, rare serials, newspapers, etc., and records containing vernacular languages have specialized requirements not included in this basic documentation.

The CONSER standard record has been developed with the intention of meeting user needs in the evolving digital environment. The CONSER standard record emphasizes access points over extensive descriptive detail in the belief that controlled subject and name access points are library cataloging's most valuable contribution in the current bibliographic environment.

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This documentation has been reviewed by the Library of Congress Cataloging Policy and Support Office (CPSO) to ensure that it reflects AACR2 rules or is supported by new or revised LC Rule Interpretations.

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**GENERAL PRINCIPLES**

- The mandatory data elements that make up the Metadata Application Profile (MAP) and the instructions for providing these elements set the standard for the CONSER record and replace the previous full, core, and minimal record CONSER element lists.
- CONSER standard records will use MARC 21 encoding level "blank." Minimal level records may still be created in certain situations but they are not considered CONSER standard records. These records include the same mandatory descriptive elements, but do not contain subject headings and/or not all headings are supported by authority records in the LC/NACO Authority File. Minimal level records use encoding level 7. LC "in process records" use encoding level 5. Encoding level 4 will no longer be used for CONSER records and has been made obsolete for serials by OCLC.
- Authority records in the Library of Congress/NACO and Subject Authority Files are required for all headings on CONSER standard records.
- Until implementation of the recommendation of the PCC Working Group on Authentication Codes and Encoding Levels to code PCC records using the 042 code "pcc," CONSER standard records will retain the current 042 authentication codes, "lc" and "lcd." Records in the CONSER database that do not have authority records for all name headings will use the authentication code "msc" and encoding level 7.
- Every CONSER standard record will minimally contain the mandatory elements. Catalogers may add any additional data elements or fields that are required by the resource. Institutions may determine policies regarding additional nationally-applicable elements needed to meet institutional needs. Specialized materials, e.g., rare materials, law serials and newspapers may require specialized elements and practices.
- Standard abbreviations and capitalization are not required in designation and note fields (362, 515, 5XX).
- When using copy, all elements that are not incorrect should be left in the record, even if they are not part of the required element set. Elements that are not obviously incorrect or suspect should, in general, also be left in the record without further research. Further guidance is in Appendix A.
- In general, records should be maintained according to this standard. It is not required to maintain elements that are not part of the mandatory elements list. However, steps should be taken to avoid records that contain incorrect or misleading information. Further guidance is in Appendix A.

**CONSER Standard Record Metadata Application Profile (MAP)**  
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## Data Element

M/A/NR

## Notes/Cataloging Guidelines

*M = Mandatory A = Mandatory if applicable NR = Not Required*

Leader		M	System-supplied except as below
	06 Type of record	M	
	07 Bibliographic level	M	(Default code currently = "s")
	08 Type of control	M	(Default = "blank")
	17 Encoding level	M	"blank"
	18 Descriptive cataloging form	M	a
006	Fixed-length data elements – additional material characteristics	A	
	<i>It is required to code only the first byte of the 006 for additional material characteristics, "Form of material."</i>		
007	Physical description fixed field	A	
	<i>It is required to code only subfield \$a "Category of material" and subfield \$b "Specific material designation." Reminder: additional fields may be required for preservation microform. (As of May 2007, subfield \$e "Dimensions" is needed for microform to meet OCLC record validation requirement.)</i>		
008	Fixed-length data elements – general information		
	06 Publication status	M	
	07-10 Date 1 Beginning date of publication	M	
	11-14 Date 2 Ending date of publication	M	
	15-17 Country	M	
	18 Frequency	NR	
	19 Regularity	NR	
	21 Type of continuing resource	M	
	22 Form of original item	A	Code only for original microforms
	23 Form of item	M	
	24 Nature of entire work	NR	
	25-27 Nature of contents	NR	
	28 Government publication	A	
	29 Conference publication	NR	
	34 Successive/latest entry	M	Default = "0"
	35-37 Language	M	
	38 Modified record	A	
	39 Cataloging source	M	
010	Library of Congress control number	M	
022	ISSN \$a, \$y	A	(\$z is used by ISSN centers only)

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Data Element	M/A/NR	Notes/Cataloging Guidelines
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030	CODEN designation	A	If readily available to the cataloger
041	Language code	A	Code \$a only; see also instructions in 546
042	Authentication code	M	
043	Geographic area code	A	
050	Library of Congress call number	A	
082	Dewey Decimal classification number	A	
086	Government document classification	A	
100	Main entry – personal name	A	
110	Main entry – corporate name	A	
111	Main entry – meeting name	A	
130	Main entry – uniform title \$a, \$n, \$p	A	
	<ul style="list-style-type: none"> <li>• <i>“Distinguishing” uniform titles: With two exceptions, it is not required to create or add a uniform title (either as a main entry heading or in conjunction with a personal or corporate name main entry heading) in order to resolve conflicts according to AACR2 25.5B. Create uniform titles for these two categories: 1) when cataloging a monographic series, or 2) for “generic” titles, i.e., those cases where the title consists solely of a word or words indicating the type of resource or the periodicity of the resource, e.g., “monthly newsletter,” “journal,” “biennial working papers.” (LCRI 25.5B)</i></li> <li>• <i>Translations and language editions: It is not required to create or add a uniform title either as a main entry heading or in conjunction with a personal or corporate name main entry heading for translations or language editions. Instead, use an added entry (in addition to any 775 linking field) to provide collocation with the original language edition. Include the name of the language of the resource being cataloged in subfield \$l of the 730 field. This is an exception to the general policy stated under Linking Fields below that it is not required to make added entries (730/740) that duplicate linking field access points.</i></li> <li>• <i>“Other “collocating” uniform titles: Continue to create or add uniform titles as required for legal materials and other cases of collocating (as opposed to “distinguishing”) uniform titles that are not translations or language editions.</i></li> </ul>		
210	Abbreviated title \$a, \$b	A	Do not put in 246
240	Uniform title \$a, \$n, \$p	A	See cataloging guidelines for 130 field
245	Title and statement of responsibility		
	\$a Title proper	M	

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	\$h Medium	A	
	\$n Number of part/section	A	
	\$p Name of part/section	A	
	\$b Other title information and Parallel title(s)	NR	
	<i>Generally, it is not required to transcribe other title information unless it provides clarification or support to the title proper that otherwise might appear misleading without the other title information.</i>		
	<i>It is not required to transcribe parallel titles in 245 \$b. Record parallel titles and initialisms/acronyms not chosen as the title proper in field 246. See also instructions in field 246.</i>		
	\$c Statement of responsibility	NR	
	<i>It is not required to transcribe a statement of responsibility of any kind in field 245 \$c. (Cf. LCRI 12.1F).<sup>1</sup></i>		
246	Varying form of title \$a, \$n, \$p, \$i, \$f	A	

<sup>1</sup> For CONSER minimal level or non-CONSER records where no authority record will be created or updated for a heading named in a statement of responsibility, transcribe the statement of responsibility as usual in the bibliographic record so that usage can be documented. (Cf. LCRI 12.7B7.1)

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<b>Data Element</b>	<b>M/A/NR</b>	<b>Notes/Cataloging Guidelines</b>
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	<ul style="list-style-type: none"> <li>Record in field 246 (rather than 245 \$b) acronyms/initialisms of the title proper, and parallel titles found on the chief source. Use indicators 13 for parallel titles and acronyms. Use indicators 1 [blank] and \$i to indicate applicable date ranges for parallel titles, if these change over time.</li> <li>Record variant titles that appear prominently in the resource being cataloged, and which a user might reasonably consider to be the title. Also record as variant titles minor title changes. In general, it is not required to provide information on the source of the variant title. Accordingly, indicator values for variant titles can be coded 13 with the exception of added entries for minor title changes. In these cases only, record the minor title change using: 246 1 [blank] with subfield \$i.</li> <li>For online serials, as a general rule of thumb, try to locate the earliest issue appearing on the site. Generally consider recording as variant titles only titles appearing in readily accessible sources (for example, those that can be accessed within one or two pages from the earliest issue's title page or title screen or by clicking on a prominently displayed icon or menu choice on a home page or a main menu page).</li> </ul>		
247	Former title \$a, \$n, \$p	A	Use only for integrating entry
250	Edition statement	A	
260	Publication, distribution, etc.	M	See also special instructions
	\$a Place of publication	M	
	<ul style="list-style-type: none"> <li>It is required to supply only the first-named place of publication as found on the item. It is not required to supply any additional places, regardless of the home country of the cataloging agency. (Cf. LCRI 12.4C)</li> <li>For online resources: if a place of publication is readily available (for example, found by scrolling within a few pages of the home page or first issue page), record that place in field 260 \$a. Otherwise, supply a probable place of publication (e.g. [United States?]) or [S.I.] in field 260 \$a. Code the fixed field country code accordingly.</li> </ul>		
	\$b Name of publisher	M	
	\$c Date of publication	NR	It is not required to supply dates in 260 \$c. See field 362 for instructions about recording dates of publication.
300	Physical description		
	\$a Extent (SMD)	A	This element only required for tangible non-print formats.



Data Element	M/A/NR	Notes/Cataloging Guidelines
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Data Element	M/A/NR	Notes/Cataloging Guidelines
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	<p><i>It is required to provide the description based on (DBO) and source of title note on all records. Always cite the source of title, even if it is the title page. It is not required to use standard abbreviations and capitalization in notes.</i></p> <p><i>When the description is based on the first issue, the DBO note may be given as, “Description based on first issue.” See examples in Appendix B.</i></p>		
500	General note: Latest issue consulted	A	
	<p><i>When the last issue is available, the LIC note may be given as: “Final issue consulted.”</i></p>		
515	Numbering peculiarities note	A	
530	Additional physical form available note	NR	
	<p><i>Prefer field 776 \$i rather than a 530 note, to describe any additional physical formats available.</i></p>		
533	Reproduction note	A	
534	Original version note	A	Library and Archives Canada use only
538	System details note	A	
	<p><i>For direct access electronic resources, it is not required to make a 538 note except in cases when it is necessary to indicate the type of operating system or the make and model of the computer(s) on which the resource is designed to run.</i></p> <p><i>For remote access electronic resources, make a note on mode of access only if the resource is accessed other than through the World Wide Web.</i></p>		
546	Language note	A	
	<p><i>Record information about serials in multiple languages, translations, different languages of summaries, tables of contents, or accompanying material in an eye-readable 546 note, as well as any other notes to clarify the language of the work being cataloged.</i></p>		
550	Issuing body note	NR	
	<p><i>It is not required to use 550 or other notes simply to justify added entries. If a corporate body’s name has changed over time, authority records should be updated/created. Make access points on the bibliographic resource as appropriate.<sup>2</sup> (Cf. LCRI 12.7B7.1, LCRI 21.29F). For changes in issuing bodies, see Appendix A.</i></p>		

<sup>2</sup> For CONSER minimal and non-CONSER records where no authority record will be created or updated, document the usage through transcription in the bibliographic record (either by supplying a 245 subfield \$b or subfield \$c, or a 550 note).

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555	Cumulative index/finding aids note	A	
580	Linking entry complexity note	NR	
	<i>It is not required to supply linking information in a 580 note. Use linking entries with \$i whenever possible.</i>		
600	Subject added entry – personal name	A	
610	Subject added entry – corporate name	A	
611	Subject added entry – meeting name	A	
630	Subject added entry – uniform title	A	
650	Subject added entry – topical term	A	
651	Subject added entry – geographic name	A	
655	Index term – genre/form	A	
700	Added entry – personal name	A	
710	Added entry – corporate name	A	
711	Added entry – meeting name	A	
730	Added entry – uniform title	A	<i>It is not required to make an added entry that duplicates a linking field. See 130 field for instructions about uniform title added entries for translations and language editions.</i>
740	Added entry – uncontrolled related title	A	<i>It is not required to make an added entry that duplicates a linking field. See 130 field for instructions about uniform title added entries for translations and language editions.</i>
752	Added entry – hierarchical place name	A	<i>Newspapers only</i>
	<i>Prefer linking fields to notes and added entries. E.g., use 776 \$i rather than a 530 note, to describe any additional physical formats available.</i>		
765	Original language entry	A	
767	Translation entry	A	
770	Supplement/special issue entry	A	
772	Supplement parent entry	A	
773	Host item	NR	
774	Constituent unit entry	NR	
775	Other edition available entry	A	

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776	Additional physical form entry	A	Use with subfield “\$i” in lieu of 530.
777	Issued with entry	A	
780	Preceding entry	A	
785	Succeeding entry	A	
787	Non-specific relationship entry	NR	
800	Series added entry – personal name	A	
810	Series added entry – corporate name	A	
811	Series added entry – meeting name	A	
830	Series added entry – uniform title	A	
856	Electronic location and access	A	
	<p><i>Remote access electronic resources generally have a URI associated with the resource.</i></p> <p><i>CONSER records should contain generally-accessible URIs that point to the publisher’s version of the resource or to a version in a trusted archive. Local URIs or password-protected URIs should not be recorded in the national level record.</i></p>		
	\$u Uniform resource identifier	A	
	\$3 Materials specified	A	

**Appendix A**  
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**Decision-Making Guidance**

The following guidance is intended to help simplify the decision making process when used in conjunction with AACR2 rules and Rule Interpretations to determine main entry, record place of publication, establish corporate headings, and determine major and minor title changes.

**Main entry heading (1XX)**

When determining if the main entry should be under corporate body or title, keep in mind that one issue may not truly reflect the entire run of a serial. The most common categories for entry of a serial under corporate body are those with administrative content or content including recommendations; if the serial doesn't have such content and isn't easily identified as being covered by one of the other categories in AACR2 21.1B2, enter under title.

**Place of Publication**

I. Formal publishing statement with multiple places of publication

*E.g. Chief source, across the bottom of the cover: Harwood, Amsterdam, Beijing, Canberra, New York, Paris*

*P. [2] of cover: Published in Newark, New Jersey by Harwood Academic Publishers*

Record the first named place.

260     \$a Amsterdam : \$b Harwood

II. No formal publishing statement

If there is no publishing statement presented on the item, infer the place of publication from the following sources printed on the item in this order, and supply the data in the 260 \$a:

- Address of issuing body
- Editorial business office address
- Other editorial office address
- Subscription address

Do not infer a city of publication from a personal editor's address unless you have clear evidence that the editor is also the publisher. However, you may use a personal editor's address to infer the country of publication [Rule 1.4C6].

**Establishing Corporate Headings**

Create a name heading for a body in the form by which it is commonly identified, and which is used by the body itself. Determine this form of name from works issued by the body in its own language (including its Web site). For international bodies, or for bodies that include English as one of their official languages, use the English form of name.

## Appendix A

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If there are multiple forms of the name, prefer the form presented formally on the chief source and/or the predominant form as evidenced by other works issued by the body. If in doubt as to whether to choose the full form of the name over an acronym or initialism, always choose the full form. (Cf. LCRI 24.2D) When faced with two equally acceptable name forms choose one and make a reference from the other in the name authority record. Make as many references in the authority record as seem appropriate to provide access for users of the catalog in performing searches, including keyword searches.

Add a qualifier to any name that in your judgment does not convey the idea of a corporate body. Also feel free to add a qualifier if in your opinion the addition assists in the understanding of the nature and purpose of the body.

Enter a subordinate body under the name of the higher or related body in all cases in which the name implies that it is an administrative part of another body, or in which the name is too general to stand by itself. When in doubt, assume that a name is general in nature and should therefore be entered subordinately. When in doubt as to whether to omit or retain any intervening body in a hierarchy, choose to retain it.

The desired result of your work is a name heading that, together with the references, provides access to the corporate body and its works. There are seldom “right” or “wrong” decisions in the grey areas of the name authority process; base your decisions on the usefulness of the name heading in providing access and collocation in the catalog.

### Major vs. Minor Changes

#### I. Rules of thumb for problematic situations

Resource-type words: If the word can be used with an indefinite article, consider it a resource-type word (using this guideline, *newspaper* is a resource-type word; *news* is **not** a resource-type word). Frequency words are not considered resource-type words (though commonly used that way in English). In case of doubt, consider a word to be a resource-type word.

Minor Word Variations: In case of doubt, consider a different representation to be the same word but use caution and perhaps a dictionary in the case of different grammatical forms because words like *man* and *male* are different words with different meanings.

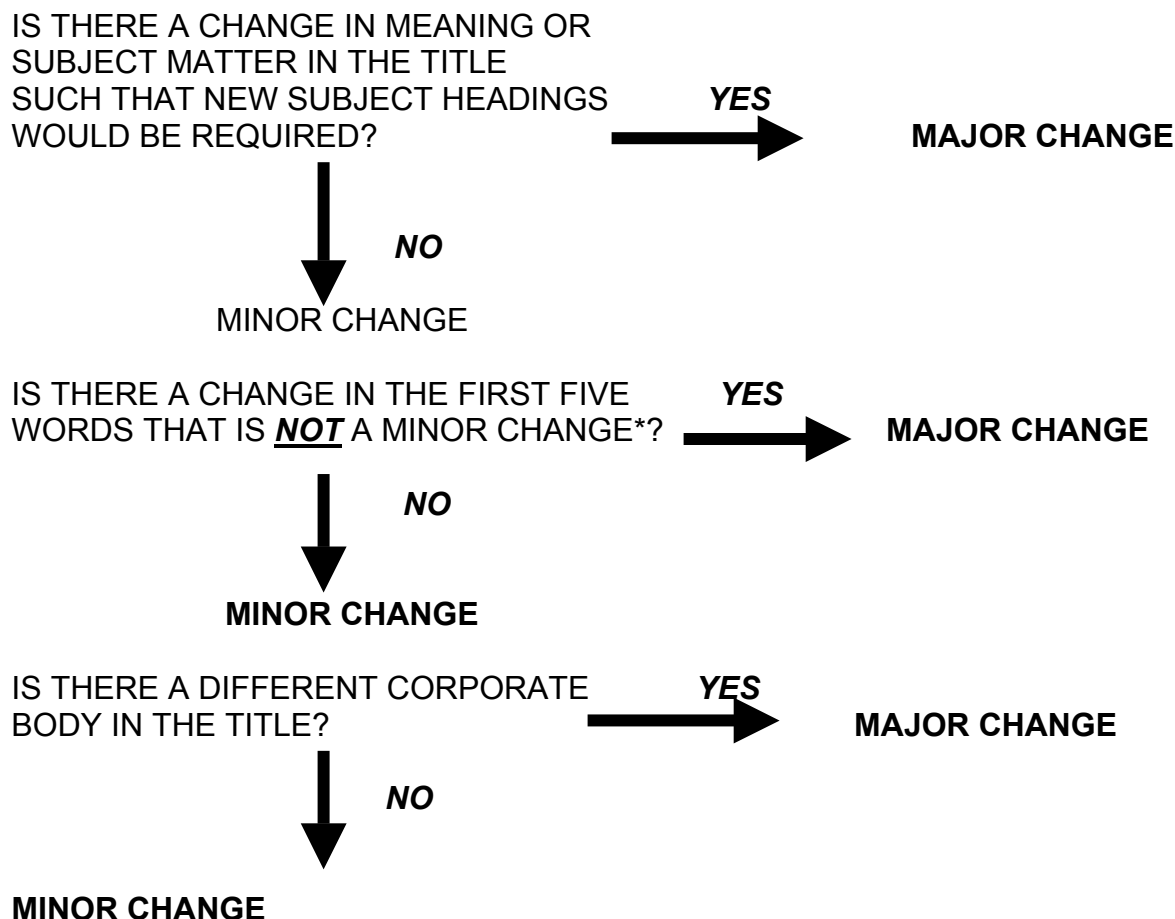
Geographic term or government body? When the serial is issued by or associated with a government body, consider a geographic term to be a representation of the corporate body's name (e.g., *California facts and figures* issued by an agency of the California state government).

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Change of meaning or subject matter: Limit the application of this rule to changes that would be reflected in subject headings, and cases where the publisher indicates that the title change reflects a change in scope.

**II. Title change analysis**

Changed titles might include multiple changes simultaneously. The cataloger must determine whether *any* of the changes are considered major (because multiple minor changes are collectively still considered minor). Answering the questions on the following chart can help:



\*as defined in AACR 21.2C2

**Appendix A**  
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**Working with Copy and Record Maintenance**

**General Guidelines**

- Existing records created before implementation of the CONSER standard record do not need to be edited just to conform to the new standard. *Do not remove any fields from existing records unless the data in those fields is determined to be incorrect.* The only exceptions are fields that are already outdated and will not be maintained because the information is no longer required under these guidelines. For example, it is not necessary to keep outdated systems requirements data in records for CD-ROMs.
- In general, records should be maintained according to this standard, i.e., it is only required to maintain the mandatory elements from the CONSER standard element set.
- Generally, it is not required to provide current information for the sole reason of adding to or replacing outdated information.
- A maintenance rule of thumb is that any change that affects record access/identification or other serials functions (such as receiving, claiming, or binding) is a candidate for maintenance.

**Maintaining a record with a non-generic title qualified by corporate body**

- When working with an authenticated record that includes a 130 with a corporate body used as a qualifier for a non-generic title and that corporate body undergoes a major name change or is no longer associated with the publication, treat the title as if it were a generic title qualified by body and make a new record with a new 130 qualified by the new body.

**Maintaining or using copy that includes systems requirements:**

- If systems requirements are outdated, replace the outdated information with current information only if the current information is appropriate under current 538 guidelines; otherwise delete the outdated information.

***Note: 538 fields added for a resource that is part of the Registry of Digital Archives contain data about digitization standards; this information should always be retained in the record.***

**Maintaining or using existing cataloging with former frequency information:**

- If there is a former frequency in field 310, move the former frequency to field 321, and add the current frequency in field 310. Prefer to leave existing 321 fields on an existing record, even if more than three.



## **Appendix A**

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#### **Maintaining or using existing cataloging with formatted 362 information:**

- To indicate new series, changes in numbering, etc., the cataloger may add to an existing formatted 362 according to previous practice, or convert the information into an unformatted note that includes new series information. See examples in Appendix B.
- To add an ending designation, the cataloger can add to an existing formatted 362 according to previous practice or add a separate unformatted 362.

#### **Maintaining or using existing cataloging when a responsible body changes its name or a new body takes responsibility:**

If a responsible body uses a variant name not already recorded on an authority record, add the variant to the authority record. If a body name change requires a new authority record, or a new body becomes responsible for the resource, provide a note to indicate applicable dates for the new name or the new body and make access points as appropriate. A MARBI proposal is being pursued to provide an “applicable date” subfield for the 710 field. Until this coding is available, the 550 note field will continue to be used to provide information about new responsible bodies.<sup>3</sup>

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<sup>3</sup> For CONSER minimal level or non-CONSER records, where authority records will not be created or updated, add notes about corporate body changes.

**Appendix B**  
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**Examples**

Record example 1

Rec stat c	Entered 20060404		Replaced 20060404		
Type a	ELvl	Srce c	GPub	Ctrl	Lang spa
BLvl s	Form	Conf	Freq	MRec	Ctry ag
S/L 0	Orig	EntW	Regl	Alph	
Desc a	SrTp	Cont	DtSt c	Dates 2000 , 9999	
010	\$a 2006262117				
022	\$a 1666-6305				
040	\$a CGU \$c CGU				
042	\$a lcd				
043	\$a s-ag---				
049	\$a CGUA				
050 14	\$a HD4813 \$b .E53				
111 2	\$a Encuentro Regional Ciencias Sociales y Sindicalismo.				
245 10	\$a Encuentro Regional Ciencias Sociales y Sindicalismo : \$b [actas]. **				
246 13	\$a Actas del ... Encuentro Regional Ciencias Sociales y Sindicalismo				
260	\$a Rosario, Argentina : \$b Centro de Estudios de Historia Obrera, and Area de Antropología y Trabajo de la Escuela de Antropología				
310	\$a Annual				
362 1	\$a Began with 1er (año 2000).				
500	\$a Description based on first issue; title from cover.				
500	\$a Latest issue consulted: 4 (año 2003).				
650 0	\$a Labor \$z Argentina \$v Congresses.				
650 0	\$a Labor unions \$z Argentina \$v Congresses.				
650 0	\$a Working class \$z Argentina \$x Social conditions \$v Congresses.				
710 2	\$a Universidad Nacional de Rosario. \$b Centro de Estudios de Historia Obrera.				
710 2	\$a Universidad Nacional de Rosario. \$b Area de Antropologia y Trabajo.				
710 2	\$a Universidad Nacional de Rosario. \$b Facultad de Humanidades y Artes.				
710 2	\$a Núcleo de Estudios del Trabajo y la Conflictividad Social.				
710 2	\$a Taller de Estudios Laborales.				
710 2	\$a Observatorio Social de América Latina.				
710 2	\$a Consejo Latinoamericano de Ciencias Sociales.				

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\*\* See instructions for 245, \$b in the Metadata Application Profile. In this example, \$b is supplied because it provides a clarification for a title proper that might be misleading otherwise.

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**Examples**

Record example 2

Rec stat c	Entered 20060328		Replaced 20060403		
Type a	ELvl	Srce c	GPub	Ctrl	Lang eng
BLvl s	Form s	Conf	Freq	MRec	Ctry aj
S/L 0	Orig	EntW	Regl	Alph	
Desc a	SrTp p	Cont	DtSt c	Dates 2006 , 9999	

006 m  
007 c \$b r  
010 \$a 2006262116  
040 \$a CGU \$c CGU  
041 0 \$a eng \$a aze  
042 \$a lcd  
043 \$a e-urk--  
049 \$a CGUA  
245 00 \$a Caucasian journal of European affairs \$h [electronic resource].\*\*  
246 13 \$a CJEА  
246 13 \$a Avropa Mäsäläläri üzra qafqaz jurnalı  
260 \$a [Azerbaijan?] : \$b Centre for European Studies  
310 \$a Quarterly  
362 1 \$a Began with Volume 1 (Winter 2006).  
500 \$a Description based on first issue; title from journal home page (Center for European Studies - Azerbaijan Web site; viewed Mar. 28, 2006).  
546 \$a Articles in Azerbaijani and English.  
651 0 \$a Caucasus \$x Politics and government \$v Periodicals.  
651 0 \$a Caucasus \$x Social conditions \$v Periodicals.  
651 0 \$a Caucasus \$x Economic conditions \$v Periodicals.  
710 2 \$a Avropa Araşdırmaları Märkäzi.  
856 40 \$u <http://www.ces-az.org/cjea.php>

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\*\* See instructions for 245, \$b in the Metadata Application Profile

**Appendix B**  
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**Examples**

Record example 3

Rec stat c	Entered 20060404		Replaced 20060404		
Type a	ELvl	Srce c	GPub	Ctrl	Lang mon
BLvl s	Form	Conf	Freq	MRec	Ctry mp
S/L 0	Orig	EntW	Regl	Alph	
Desc a	SrTp	Cont	DtSt c	Dates 2003, 9999	

010 \$a 2006262151  
040 \$a CGU \$c CGU  
042 \$a lcd  
043 \$a a-mp---  
049 \$a CGUA  
050 14 \$a HE6185.M65 \$b M6  
245 00 \$a Mongolyn filateli.  
260 \$a Ulaanbaatar : \$b Mongolyn filateliin kholboony setguul  
362 1 \$a Began with No. 1, published in 2003.  
500 \$a Description based on first issue; title from cover.  
650 0 \$a Postage stamps \$z Mongolia \$v Periodicals.  
710 2 \$a Mongolyn Filateliin Kholboo.

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Record example 4

Rec stat c	Entered 20060404		Replaced 20060404		
Type a	ELvl	Srce c	GPub	Ctrl	Lang mul
BLvl s	Form	Conf	Freq	MRec	Ctry mp
S/L 0	Orig	EntW	Regl	Alph	
Desc a	SrTp	Cont	DtSt c	Dates 2005 , 9999	

010 \$a 2006262150  
 040 \$a CGU \$c CGU  
 041 \$a mul  
 042 \$a lcd  
 043 \$a a-mp---  
 049 \$a CGUA  
 050 14 \$a PN1010 \$b .G85  
 245 00 \$a Gunu.  
 260 \$a Ulaanbaatar : \$b Academy of Culture and Poetry  
 310 \$a Quarterly  
 362 1 \$a Began with 1 (Spring 2005).  
 500 \$a Description based on first issue; title from cover.  
 500 \$a Latest issue consulted: 2 (Summer 2005).  
 546 \$a Includes poems in many languages with accompanying English translations.  
 650 0 \$a Poetry \$v Periodicals.  
 650 0 \$a Mongolian poetry \$v Translations into English \$v Periodicals.

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**Examples**

## **362, 500, and 515 Examples**

### **Examples of original cataloging**

1. 362 1 Began with August/September 1970; ceased with March 1972.  
500 Description based on first issue; title from cover.  
500 Final issue consulted.

*[No enumeration; months spelled out on pieces; had first and last issue in hand]*

2. 362 1 Began with Volume 1, Number 1 (January 1995).  
500 Description based on first issue; title from title page.  
500 Latest issue consulted: February 1999.  
515 Volume numbering ended with Volume 4, Number 12 (December 1998). Issues for January 1999- not numbered.

*[Volume and Number both capitalized and spelled out on pieces; months spelled out]*

3. 362 1 Began in 1943; ceased in 1975.  
500 Description based on Vol. 2, No. 1 (July 1944); title from cover.  
500 Latest issue consulted: No. 1 (July 1974).  
515 Original numbering ended with Vol. 10, No. 12 (June 1952); new numbering began with No. 1 (July 1974). None published July 1952-June 1974.

*[Vol. and No. abbreviated and capitalized on pieces; did not have 1st or last issue in hand; do not know designation for 1st and last issue.]*

4. 362 1 Began with Band 1, Lieferung 1, published in 1973 ; Neue Folge , <2006->.  
500 Description based on first issue; title from cover.  
500 Latest issue consulted: Neue Folge, Band 1, Lieferung 4, published in 2006.

*[Band, Lieferung, and Neue Folge all capitalized and spelled out on pieces; do not have Neue Folge, Band 1, Lieferung 1-3; not sure when Neue Folge began.]*

5. 362 1 Began with Birinci sene, birinci cüz (1 Märt, sene 1299 [1881]).  
500 Description based on first issue; title from cover.  
500 Latest issue consulted: İkinci sene, on birinci cüz (15 Märt, sene 1300 [1882]).

*[Transcribed as on pieces, added Gregorian calendar date in square brackets.]*

6. 362 1 Began in the 1890s.  
500 Description based on 1904; title from cover.  
500 Latest issue consulted: 1925.

7. 500 Description based on first and only issue